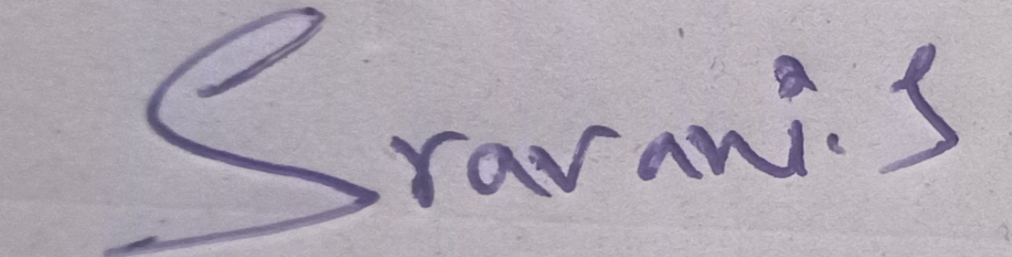
Code of Conduct

* Everyone at Episource is expected to conduct themselves in a proper and dignified manner without disturbing / attracting the attention of and/or agents and/or Vendors other employees during working hours within the office premises.
* Appearance, behavior, language, etc. must be appropriate and meet the code of conduct as per the HR policy. Use of abusive language, sexual harassment in any form, misuse of office property and other such forms of misconduct will be actionable which may lead to suspension

/ Termination.

* Usage of mobile phones is strictly prohibited in the office premises except for authorized representatives.
* Management discourages the practice of the complaining against one another.
* No one is permitted to enter the office premises/report to work under the influence of alcohol, intoxicating drugs or any banned drugs.
* It is also emphasized here that Episource is a “No Smoking” Zone.
* No one employee agent and a Vendor associated with Episource should deal with the Company’s customers, suppliers, contractors or any person having business dealings or seeking to do business with the Company without taking prior consent of the appropriate authority
* Episource is a professional organization and believes that the workforce should not be discriminated on the grounds of community, caste, creed, color, religion, gender, language etc.
* Episource insists, all company employees, Vendors and temporary staff to adhere to the security and privacy policies practiced within the company.

I \_ **Sravani\_\_Somavarapu\_**\_\_\_ \_\_\_\_\_ , have read and understood the above code of conduct and agree to abide as per rules mentioned above.



**Date:12/01/2022 Signature of the Vendor**